



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	MAHILA COLLEGE DALMIANAGAR, ROHTAS
Name of the head of the Institution	Prof. (Dr.) Satish Narain Lal
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06201538211
Mobile no.	9334205142
Registered Email	mcd.dehrionsone@gmail.com
Alternate Email	iqacmcdrohtas@gmail.com
Address	Anikut Road, Dehri-on-Sone, Rohtas
City/Town	Dehri on Sone
State/UT	Bihar
Pincode	821307
2. Institutional Status	

Affiliated / Constituent	Constituent
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Digvijay Singh
Phone no/Alternate Phone no.	08084042222
Mobile no.	9430990149
Registered Email	iqacmcdrohtas@gmail.com
Alternate Email	mcd.dehrionsone@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.mahilacollegedalmianagar.org/iqac/aqar2016-17/AQAR%202018-2019.pdf
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.21	2016	21-May-2016	20-May-2021

6. Date of Establishment of IQAC	10-Aug-2015
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Internal Training Program for Teaching Staff.	08-Jan-2020 1	24
Internal Training Program for Psychology Laboratory Staff	25-Oct-2019 1	2
Internal Training Program	13-Sep-2019	13

for Staff	1	
Internal Training Program for Home Science Staff	22-Oct-2019 1	3
Workshop on Prevention of Sexual Harassment at Workplace	11-Oct-2019 1	91
Mentorship Program for Humanities	17-Sep-2018 1	150

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Submission of AISHE Report. • Started online Admission and submission process, Salary related payments. • Repair and Renovation of classrooms. • Constituted committee for Psychosocial counseling for students. • Formal feedback from students and other stakeholders

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
IGNOU Study Centre	To optimize use of resources we have collaborated with Indira Gandhi National Open University to establish Teaching Center for IGNOU students at Mahila College Dalmianagar. This centre caters to needs of those students who cannot join regular colleges due to their personal circumstances
Workshop on PPT for Teachers	Workshop on PPT for taking classes using smart board and projector
Feedback analysis	Formal feedback from students and other stakeholders is one of the requirements for NAAC accreditation. The IQAC reviews the questionnaire in each year to minimize errors in data collections. This improves the quality of data we collect. The essence of the exercise is to help teachers make informed decisions regarding changes that need to be implemented to improve the teaching outcomes. For the last two years, we have been able to increase the number of respondents considerably as students are asked to fill the feedback forms at the time of collecting their admit cards.
Awareness Program For nonteaching staff	One day workshop on Prevention of sexual harassment at workplace was conducted for nonteaching staff by Internal Complaints Committee in association with IQAC on 14th June 2019.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC COMMITTEE	06-Nov-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2020
Date of Submission	06-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>It is a system designed to systematically organize information related to the management of educational development. MIS is responsible for the promotion and use of information for policy planning and implementation, decisionmaking, and the monitoring and evaluation of an education system. Since, the development of any organization depends upon an effective management information system, timely circulation of information is very important. It also closely monitors the equitable distribution of resources and plays a keen role in providing information to top management about the deployment of teachers, student performance assessment, internal efficiency of the education system, resource allocation, and the distribution of didactic materials to the institute. In academics, Attendance monitoring, Continuous assessments of students, resources for students, timetable, extra cocurricular activity, library, examination, etc are performed. On the admin side, faculty and student profiles, Institute fees, scholarship records, college level certificates, fee receipts, admission, etc were circulated. SMS and email notifications are also sent by MIS to all members of committees of college as well as state holders about the college. In student support, MIS also has a module of mentoring on which mentee observations are recorded throughout the year.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We have ensured that the college academic calendar is in place much before the beginning of each session and preparations for the next session are complete in

time. We have started taking options from students well before the session begins so that the college departments are well prepared to cater to the student's preferences. Orientation session is held to apprise students of the salient features. This ensures that students make an informed choice. Students are encouraged to meet faculty members and seek more information if necessary. As a college policy, departments are encouraged to accommodate the student's need. As an attempt to increase the efficiency of curriculum delivery, the faculties required to prepare modular teaching plans before the beginning of the year. The college IQAC monitors this process. Periodic review of curriculum delivery is carried out during department meetings and any mid-course correction done if necessary. Each department strives to ensure that there is efficient curriculum delivery system and teachers are encouraged to use innovative teaching-learning methods to achieve this goal. The college administration supports the departments in this process in every possible way. Another important element of activities is collection of student feedback on various parameters related to curriculum and its delivery. This feedback is a critical input for the IQAC to evaluate the efficacy of curriculum delivery and implement steps to improve it in the next year. Session Activities: Class-room teaching, video lecture ,e-content, tutorials, and mentoring Student Enrichment activities, Outreach Activities Internal Assessment Students Feedback, Submission of Internal Assessment Self-assessment at the college departmental level and other Examination related Activities

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	00	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	00	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
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		Projects / Internships
Nill	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The feedback was taken from all the students of the college and is given to teach teacher to its respective department by the principal. After being collected, the data was statistically analyzed and tabulated for quality enhancement in teaching methodology. Nevertheless, a self-appraisal is prepared by each teacher of the college. The Principal intervenes and addresses the possible arena of improvement in teaching methodology for the betterment of the students as well as teacher that ultimately helps in development of quality of education in our college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NIL	990	604	537
BSc	NIL	250	100	85
BCom	NIL	200	114	73
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	0	0	25	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
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	Resources)				
25	14	5	2	2	5
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a counseling system in our college in every department, where teachers act as a academic mentors. However, teachers maintain close rapport with the students and assist them in various aspects pertaining to their career and personal issues. However, the student counseling cell has been entrusted with the task of devising a mechanism of effectively implementing the mentoring system in all the departments of the college within the designated time frame. Nevertheless, it has been also resolved through IQAC to introduce mentoring at the college level through professional assistance and supported by the student counseling cell.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1008	25	1:40

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
52	25	27	2	20

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	00	Nill	00
2020	00	Nill	00
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nill	00	00	Nill	Nill
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

There is a mechanism for internal evaluation at department level of this college. Under the guidelines prescribed by the affiliating university, internal evaluations are conducted for each graduation course. It is not possible to undertake massive reforms in continuous internal evaluation system at college level. Apart from the half-yearly examinations, some departments also conduct class tests and home assignments. Half yearly examinations are conducted on regular basis according to guidelines issued from the university. There is a specific committee appointed by the principal, which is responsible

for preparing a subject wise examination routine for the various academic departments. Departments sometimes makes slight adjustments as per convenience of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As a constituent college of Veer Kunwar Singh University, Ara , an academic calendar is prepared after publication of academic calendar cum holiday list. The calendar is uploaded on the college website and also circulated through WhatsApp groups of students in various departments. The calendar incorporates various important events and activities planned during the academic year that is tentative schedule of various internal examinations, field visits, celebration of International Women's Day, environment day, labor day, youth day etc. in addition to the list of various important holidays during the year. Above all, an IQAC calendar is also prepared that enumerates academic programmes and activities for quality enhancement to be held in the college for improving the quality of students and the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
00	BA	NIL	692	576	83.23
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	00	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nil	00
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Home Science	1	00
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HOME SCIENCE	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nil	0	00	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nil	0	0	00
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	4	4	4
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
00	00	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Reviewer	Reviewe	Current Research in Nutrition and Food Science	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
00	00	00	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	Nill	Nill	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nil	00	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	100000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Lib-man (Library Management System)	Fully	00	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12847	1448547	0	0	12847	1448547
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	51	1	1	1	0	2	12	7	0
Added	0	0	0	0	0	0	0	0	0
Total	51	1	1	1	0	2	12	7	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	200000	100000	1000000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

00
Nil

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
00	Nil	0	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	00	0	0	0	0
2020	00	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	00	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	0	00	0	0	0
2020	0	0	0	0	0
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Republic day celebration	COLLEGE	315
Christmas Day Celebration	COLLEGE	268
Fresher Celebration	COLLEGE	174

Yoga day celebration	COLLEGE	225
VOLLEYBALL	COLLEGE	36
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	00	Nill	Nill	Nill	00	00
2020	00	Nill	Nill	Nill	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The event calendar began with the Freshers Celebration. It took place in the college ground and introduced the freshers to life at Mahila College Dalmianagar. A series of talent rounds were organized for the 1st year students and they were awarded titles. The student council organized an essay writing competition. EBSB CLUB MEMBERS in collaboration with NSS organized the republic day celebrations . The student council also organized a cleanliness drive to make the campus a cleaner and better place for all. Above all, a sports council comprised of student representatives is formed that holds regular competitions involving various sports activities to engage all students of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

184

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. IQAC took active initiative to include student members in five more college committees in addition to the previously existing college bodies, totaling to 11 viz., Hostel Advisory committee, NSS Advisory committee, Canteen monitoring committee, Anti-Ragging Committee, IQAC committee, Sports committee, Students Discipline Monitoring Committee, Academic Committee, Campus maintaining committee, Library Advisory Committee and so on. 2. Mentorship program seeks to cater to students from diverse cultural and economic backgrounds. In this

program, each faculty member counsels approximately 20 students so that they can make informed about the career decisions as well as opt for other secondary courses that can help in their skill enhancement. Furthermore, faculty members help these students to tide over the psychological and personal dilemmas that are common at this stage of their life.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Academic Council Veer Kunwar Singh University is responsible for decisions regarding curriculum development and its alterations. However, the college faculties actively participate with the respective departments of the university to discuss the syllabus, its learning outcome and give feedback about its need to be timely updated.
Teaching and Learning	Head of the department monitors the teaching learning process, and prepares a report which is periodically shared with the IQAC. The Head of the department monitors the following teaching learning activities: 1. Conduct of lectures and practicals as per the time table. 2. Preparation of the list of defaulters whose attendance is less than 75. 3. Conduct of makeup classes for the defaulters. 4. Coverage of the curriculum as per the syllabus. 5. Continuous assessment (CAS) of the practicals. 6. Conduct of internal tests as per the plan. 7. Analysis of test results.
Examination and Evaluation	The affiliating University (i.e., Veer Kunwar Singh University) prescribes the overall Evaluation Examinations process. Two major reforms made by the college are as follows: 1. Internal examination of the students for monitoring the development of the students. 2. Provision of Internal Squad for internal examination to restrict malpractices, if any. To ensure fair practices and transparency are maintained in the conduction of examination.
Research and Development	College is having Research and Development Cell with the following objectives: • To create awareness for Research and Development among faculty and students. • To create interest and

	<p>motivate faculty to take up research projects in cutting edge technology. • To inculcate research attitude in students. • Motivate and facilitate students and faculty to solve social challenges through technological innovations.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>There are about 14647 numbers of books in the college library. Digital library and Wi-Fi system is available in library for utilization of e-resources. Library is using social platform like WhatsApp for information dissemination.</p>
Human Resource Management	<p>- Key points of human resource management of the college are as follows: 1. Recruitment through the Local Staff by Section Committee Staff requirements are obtained from all Heads of Department and reviewed by the Principal Approval is taken from the management of the college. 2. Annual appraisal of all faculties done by Head of the Departments and reviewed by the Principal promotions of the faculty members.</p>
Industry Interaction / Collaboration	<p>Interaction with industry for providing industrial exposure to students and faculty is of prime importance of the College. For strengthening the teaching learning process, excursion tours was conducted by HOD of Department of Home Science in Buddha Vihar Hotel, Dehri-on-Sone, for getting acquainted with the ambience of hotel, different type of menus like A la Carte, Table d hote, cyclic and so on for proper food administration as well as well illustrated about the different types of hotels.</p>
Admission of Students	<p>The admission of the students was done as per the guidelines received by the University i.e. Veer Kunwar Singh University.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>1. The admission of the students was done as per the guidelines received by the University i.e. Veer Kunwar Singh University. 2. The college has employed the strategy of e-tendering. The tenders, quotations, the and proposals for the purchase of goods and services are routinely advertised and invited on the college website.</p>

Administration	1. College uniform 2. I-cards for students as well as faculty members of the college. 3. Biometric attendance of the faculty members of the college. 4. To improve and fasten administrative work, the college embraces the use of ICT and e-Governance in the office. e-Tendering and e-procurement are fully implemented and functional.
Finance and Accounts	The finance and accounts section uses MS Excel for carrying out various accounting activities.
Student Admission and Support	Student admission and maintenance of data is done by accounts section of the college.
Examination	The examination was conducted as per the guidelines of the University i.e. Veer Kunwar Singh University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	00	00	00	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	00	00	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One-week Faculty Induction Programme on "LaTeX and Xfig" organised by Department	1	09/05/2020	15/05/2020	7

of Chemistry, Jawahar Lal Nehru College, Dehri on Sone in association with IIT - Bombay Spoken Tutorial, remote training during COVID-19 outbreak.				
SPU27.1x: Science Cooking: From Haute Cuisine to Soft Matter Science (Chemistry)	1	20/03/2020	28/04/2020	39
Diploma in Diet Planning from Fab Academy Fabulous Body Inc California, United States, CPD - 15 hours1	1	09/04/2020	11/04/2020	3
One-month Faculty Induction Programme under Pandit Madan Mohan Malaviya National Mission on Teacher and Teaching (PMMNMTT) MHRD, FOR NEWLY APPOINTED TEACHERS OF HIGHER EDUCATION INSTITUTIONS organised by School of Educa tion, Faculty of Education, BHU	1	02/09/2019	01/10/2019	30
Six-week online course organised by agMOOCs in Employment Generation among Rural Youth through Agripreneurship	1	15/06/2019	30/07/2019	45

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	00	00

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly as per the requirement of VKSU Ara, and UGC. Internal audit is conducted every year in the month of March by the Internal auditors arranged by the governing body. The Internal audit makes a thorough audit of the expenditures of the institute.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	Nill	00
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	IQAC
Administrative	Yes	University	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. A guardian forum of the college was constituted for active participation of the guardians. The guardians of the college participated actively in the guardian feedback survey conducted by IQAC and had prescribed significant suggestions for qualitative institutional growth. 2. Several significant resolutions were adopted by the forum for qualitative upliftment of college in different arenas. 3. The guardians actively participated in the Departmental Advisory Committee meetings held at different times in the respective departments.

6.5.3 – Development programmes for support staff (at least three)

1. Gymnasium continued to provide quality physical training facilities to all teaching and non-teaching staffs. 2. Provision of canteen continued to function like previous years, where departmental support staff along with faculty members has availed facility of tea and lunch. 3. Data Entry Operator attached with IQAC provided with extra allowances for the extra load of IQAC related

works.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Setting up of a Health Centre within the campus. 2. Designing and implementation of HOD Diaries for all academic heads. 3. Designing and launching of upgraded institutional portal. 4. Provision of institutional email IDs for all faculty members and administrative heads of the college. 5. Creation of WhatsApp Groups for paperless communication amongst faculty members and HODs. 6. Arrangement of Student Feedback Analysis through external agency. 7. Reconstitution of Departmental Advisory Committees (DAC) in new format by inclusion of students and guardians upload of DAC lists in the college portal.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Prevention of sexual harassment at workplace organized by IQAC	15/07/2019	15/07/2019	15/07/2019	67
2019	Hands on Training programme for laboratory staffs	05/04/2019	05/04/2019	05/04/2019	6
2020	Special talk on the topic My Plate	03/03/2020	03/03/2020	03/03/2020	84
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day	07/03/2020	07/03/2020	56	38
Washroom hygiene survey	24/01/2020	25/01/2020	68	17

organised by Department of Home Science				
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	174
Ramp/Rails	Yes	114

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	00	00	00	Nill
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
00	Nill	00

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cleanliness mission organised by NSS	12/09/2019	21/09/2019	80
Session on 'Gandhiji and his Principles' organised by Department of History	27/09/2019	27/09/2019	54
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. College has a well maintained Water harvesting unit which contributes to our eco friendly initiatives. Mahila College Dalmianagar the Environmental Awareness Society, strives to create a students' mass movement through its environmental awareness campaigns, and plantation drives. 2. Aligned with Swachh Bharat movement, cleanliness drives are regularly conducted by Mahila College Dalmianagar through NSS. 3. The college also took the initiative of plantation in plastic bottles to achieve the aim of creating awareness against plastic, as well as encouraging plantation. 4. Online medium is preferred by the students for promoting events, with consideration of saving paper. 5. 2. Measures adopted for proper disposal of garbage are being ensured.
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Committed to the cause of inclusive education that ensures holistic growth through adopting various innovative ideas in Teaching-learning method.
2. Service to Humanity.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[NIL](#)

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Mahila College Dalmianagar stands apart for its inclusiveness, the ability to take people from diverse sections along together and make them feel important contributors to the world they live in. Various gender forums headed by the Women Development Cell ensure that our women students see themselves as empowered stakeholders in every aspect of social living and our young men realize the importance of men and women working together. In our college, 'Disability' has always been seen as a special ability in this college and various societies and initiatives work with the blind and the physically challenged. The college has possibly the oldest North East Cell, instituted much before it became a statutory requirement. The endeavour is to make our students understand and promote pluralistic, multicultural aspects of their country. The approach is augmented by unparalleled Outreach programs, serving the underprivileged to ensure that they create a better nation than the one they inherited.

Provide the weblink of the institution

[NIL](#)

8.Future Plans of Actions for Next Academic Year

1. Improvement of classroom teaching and promoting hybrid teaching and learning.
2. More ICT-enabled class facilities.
3. Funds conducting conferences and seminars.
4. Start master-level programmes (PG Courses) in all subjects.
5. Start courses of certification and diploma.
6. Developing tennis court and sports ground.
7. Construction of building blocks through RUSA.
8. Publication of college.
9. Develop e-learning resources.
10. Student induction program to make the students familiar with the college and its faculty members.
11. Internal training programme through IQAC and accuracy in its endeavour to sensitize all staff members.
12. Promote quality research through a faculty development programme.
13. Taking initiatives towards providing improved quality support service to our students.